



# St. Martin's Engineering College

(UGC Autonomous)

Dhulapally, Secunderabad-500 100

NBA & NAAC A+ Accredited

www.smec.ac.in



## DEPARTMENT OF MASTER OF BUSINESS ADMINISTRATION

### CONVENING ORDER - BOARD OF STUDIES

The Board of Studies is the basic constituent of the academic system of an autonomous college. Its functions will include framing the syllabi for various courses, reviewing and updating syllabi from time to time, introducing new courses of study, determining details of continuous assessment, recommending panels of examiners under the semester system, etc. The Board of studies is constituted with the following members:

S. No.	Name of the Faculty	Designation
1	Dr. Y.Venkata Rangaiah(Professor& HOD)	Chairman
2	Dr. A. Prabhu Kumar ( Professor & Director School of Management Studies)	University Nominee
3	Dr. K. Anil Kumar(Professor& HOD)	Educationist
4	Dr. A. Kishore Kumar (Professor& Principal)	Educationist
5	Mr. Praveen Kumar (Toyota Motor Corporation, FO)	Industrialist
6	Dr. P. Dolly Diana( Professor)	Faculty Member
7	Mrs. A. Sarada (Assistant Professor).	Faculty Member
8	Mr. CH Narasimha Raju(Assistant Professor)	Faculty Member
9	Mrs. E. Pranavi (Assistant Professor)	Faculty Member
10	Ms. K. Sree Nithya (ICICI)	Alumni Member

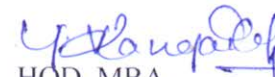
**Term:** The term of the nominated members shall be three years.

**Meetings:** The Board of Studies shall meet at least twice a year.

#### Functions

The Board of Studies of a Department in the college shall:

- Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the Academic Council for appointment of examiners;
- Coordinate research, teaching, extension and other academic activities in the Department/college.

  
HOD, MBA 10/2/2020

Copy to:  
Principal  
IQAC

Head of the Department  
Department of MBA  
St. Martin's Engineering College